

Payment Agreement and Cancellation Policy

Payment Policy

Treatment sessions are billed at a rate of \$200.00/session and payment is required at the start of each appointment. Appointments are based on a 50-minute therapy session followed by 10 minutes of administrative time.

Credit card payments are accepted via the Jane practice management platform. You will be asked to provide a credit card on file that can be billed in the case of missed or late cancellation appointments. E-transfers are also accepted as form of payment.

At this time, I do not provide direct billing; however, you may be eligible to coverage through your extended health provider. Please speak with them about whether virtual treatment is covered. I will provide you with a receipt that you can submit to your provider for reimbursement.

Cancellation Policy

Your appointment time is reserved just for you. A late cancellation or missed visit leaves a hole in the therapist's day that could have been filled by another client. As such, we require 24 hours notice for any cancellations or changes to your appointment. **Clients who provide less than 24 hours notice, or miss their appointment, will be charged the full session rate.** Insurers cannot be billed for late cancelled or no-show appointment fees.

Note: Exceptions to this policy may be granted in the case of emergency as a one-time courtesy.

In respect for your time, I will endeavour to provide 24 hours notice anytime that I may need to cancel an appointment. As my commitment to your well-being, I will offer you a no-charge session at the earliest convenience to compensate for any late-cancelled session.

I understand and agree to the above stated payment and cancellation policies.

Client name: _____

Date: _____

